**PART II: OPTIONAL WORKSHEET**

This worksheet is intended to complement a collaboration’s planning efforts for Section I.

**Action Planning**

**Collaboration Leading Indicators and Sub-Goals**

Please insert data on leading indicators and sub-goals for students considered on track to complete college. Leading indicators are the quantifiable metrics used to measure your collaboration’s selected intervention. Setting sub-goals for leading indicators that may influence college persistence can assist collaborations in setting their aggregate goal on college completion. For example, a collaboration may choose to set a sub-goal to increase the number of students entering college academically underprepared who complete college level math by the end of their first year; set a sub-goal to increase first-year/semester persistence for students at-risk of dropping out; or set a sub-goal to enroll most students in an established degree pathway:

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| --- | --- | --- | --- | --- |
| Outcomes  (Leading Indicators) | Baseline (2013-14 Academic Year) | Sub-Goal (Insert Academic Year) | Key Driver/Intervention | Measurement Tool and Data Source |
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**Bright Spots**

Across the country there are college campuses undertaking programs and interventions, especially those successfully serving low-income and underrepresented students that are exceeding expectations and should be prospects for expansion. Listing these examples below (organized by the outcomes/leading indicators listed above) may help collaborations identify and select key interventions that could be implemented across the collaborative to help achieve persistence and completion results.

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| Outcomes (Leading Indicators) | Program or Activity | Data Demonstrating Success | Plans to Scale |
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**Setting College Completion Goals**

Please identify the collaboration’s specific numerical goals for increased postsecondary completion including your current baseline numbers, plans for tracking these numbers, and the source used to develop the baseline data (E.g. IPEDS First-time, full-time students; National Student Clearinghouse all full-time students). Additional space is provided for collaborations desiring to include other completion indicators such as on-time completion (100% of program length), completion for a student subpopulation, etc. When planning college completion goals, collaborations are encouraged to consider how selected interventions described above will lead to increased college persistence and completion.

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| --- | --- | --- | --- |
| Completion Metric | Baseline (2013-14 Academic Year) | Intermediate Goal  (Insert Academic Year ) | Choose 2020 or 2025 Goal |
| Number/percent of students completing bachelor’s degree within 6 yrs of high school graduation |  |  |  |
| Number/percent of students completing associate’s degree within 3 yrs of high school graduation |  |  |  |
| Number/percent of students completing other postsecondary credential within 3 yrs of high school graduation |  |  |  |
| Other Metric: Other Metric: |  |  |  |
| Other Metric: Other Metric: |  |  |  |

**Identifying Resources**

Indicate expertise, support, and other resources you need to take your next steps.

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| What | From Whom | Responsible/Lead Partner |
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