I. BASIC INFORMATION REGARDING REPORT

1. Name, title, address, and telephone number of person(s) to be contacted with questions about the Report.

   Rachael Leonard
   General Counsel
   Office of Science and Technology Policy
   Executive Office of the President
   Eisenhower Executive Office Building
   1650 Pennsylvania Avenue
   Washington, D.C. 20504
   (202) 456-6125 Office
   (202) 456-6021 Fax

2. Electronic link for access to the Report on the agency Web site.

   http://www.whitehouse.gov/administration/eop/ostp/library/foia/readingroom

3. How to obtain a copy of the Report in paper form.

   Contact:

   Rachael Leonard
   General Counsel
   Office of Science and Technology Policy
   Executive Office of the President
   Eisenhower Executive Office Building
   1650 Pennsylvania Avenue
   Washington, D.C. 20504
   (202) 456-6125 Office
   (202) 456-6021 Fax
II. QUARTERLY FOIA REPORTING

On December 4, 2012, the Office of Information Policy notified OSTP and the public that beginning January 2013 it would be required to provide quarterly reporting of four key FOIA statistics to the Department of Justice that will be posted on FOIA.gov. This more frequent reporting is designed to increase accountability and enhance public awareness of OSTP’s efforts in administering the FOIA.

1. Date of Posting.

   OSTP’s second quarterly report for Quarter 4 of Fiscal Year 2013 (covering the time period from July 1, 2013 through September 30, 2013) was posted on March 31, 2014.

2. Key Statistics Reported.

   OSTP reported four key statistics for Quarter 4 of Fiscal Year 2013:

   • Twenty-eight (28) FOIA requests were received during the reporting period;

   • Thirty-five (35) requests were processed during the reporting period;

   • One (1) request was pending beyond the statutory time period for response (“backlogged”) as of September 30, 2013; and

   • No requests are pending from Fiscal Year 2012.