



THE DIRECTOR

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

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BULLETIN NO. 09-02

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: Budget Execution of the American Recovery and Reinvestment Act of 2009
Appropriations

1. Purpose and Background. The Recovery Act (Pub. L. No. 111-5) provides supplemental appropriations to stimulate the U.S. economy. This bulletin provides instructions on processing apportionments (SF 132) and submitting budget execution reports (SF 133) for Recovery Act (RA) funds. It supplements existing instructions for apportionments (Section 120 and 121) and budget execution reporting (Section 130) in OMB Circular No. A-11.

Agencies will take expeditious actions to spend money while maintaining due diligence to ensure that funds are not wasted. As is customary, prior to formal submission of the apportionments, agencies should consult their OMB representatives on content of, and supporting documents for, RA apportionments. This will ensure OMB can review and approve the apportionments with the proper information and in a timely manner.

2. Separate TAFS for Recovery Act Funding. Agencies will typically use a separate Treasury Appropriation Fund Symbol (TAFS) to track and report apportionments, allotments, obligations, and disbursements related to RA funding.

3. Apportionment and Budget Execution Reports. In all but a handful of cases that OMB will explicitly approve, agencies will use a separate TAFS for each provision providing RA funds. Agencies will follow standard practices when processing apportionments and submitting budget execution reports when their spending activity is financed directly from the RA TAFS. For example, when a grant is made directly from the RA TAFS or a contract to the private sector is made directly from the RA TAFS, all the obligations are for the RA. Using a separate RA TAFS provides a basis for agencies to report detailed information to the Recovery.gov web site.

However, there are five exceptions that will require special treatment:

- TAFS with RA and Non-RA funds
- TAFS receiving Spending Authority From Offsetting Collections from both RA and Non-RA Sources
- TAFS that receive Non-Expenditure Transfers of RA Appropriations
- Inspectors General (IG) Oversight of RA Activity
- General Fund Appropriations to Trust Funds

- a. TAFS with RA and Non-RA funds. This type of TAFS will have both RA and Non-RA funding because OMB approved an exemption from using a separate TAFS. The amounts on line 8 of the SF 132 must use distinct Category B lines that start with the words “Recovery Act” as illustrated below.

Line 8. Apportioned:
 8B1 Research
 8B2 Recovery Act Research

Likewise, agency budget execution reports (SF 133) must report RA and Non-RA obligations separately. See the illustration below:

Line 8. Obligations Incurred:
 A. Direct
 1. Category B: Research
 2. Category B: Recovery Act Research

- b. TAFS Receiving Spending Authority from Offsetting Collections from Both RA and Non-RA Sources. This is the case where an account with RA funds pays other accounts for goods and services or pays other accounts to procure goods and services for RA programs. Some examples include transactions with working capital funds, franchise funds, and interagency agreements. The ordering account will obligate and outlay the amount and the performing account will receive offsetting collections and will, in turn obligate and outlay to do the work or to procure the goods or services. If the ordering account has both RA and non-RA funds, it must follow the instruction in 3.a. above.

For the performing TAFS, the amounts on line 8 of the SF 132 must use distinct Category B lines that start with the words “Recovery Act”. See the illustration below:

Line 8. Apportioned:
 8B1 Research [offsetting collections from other sources]
 8B2 Recovery Act Research [offsetting collections from the RA]

Likewise, for the performing TAFS, the agency budget execution reports (SF 133) must report obligations financed from RA offsetting collections separately from other obligations. See the illustration below:

Line 8. Obligations Incurred:
 B. Reimbursable
 1. Category B: Research [other sources]
 2. Category B: Recovery Act Research [against offsetting collections from the RA].

- c. TAFS that Receive Non-Expenditure Transfers of RA Appropriations. For the receiving TAFS, no further breakout is needed for the apportionment of non-expenditure transfers of RA appropriations or balances. The transfer in of new budget authority should be on line 4A of the SF 132 without the need for further detail, unless otherwise required by OMB. This bulletin automatically apportions the receiving account in a separate Category B line starting with the words "Recovery Act". This is done so that the receiving account will report RA obligations on a separate Category B line on the SF 133. The receiving TAFS must submit budget execution reports as illustrated below.

Line 8. Obligations Incurred:

A. Direct

1. Category B: Research [other sources]
2. Category B: Recovery Act Research [against non-expenditure transfer from the Recovery Act].

- d. Inspectors General (IG) Oversight of RA Activity. All funds used by IGs to monitor Recovery Act programs must be reported separately in budget execution reports:

- There are no additional requirements for supplemental appropriations provided by the Recovery Act because these funds are in separate TAFS. The budget execution reports will automatically cover only obligations used to monitor RA programs.
- A portion of the other funds in other TAFS that IGs use to monitor RA programs are automatically apportioned as needed for RA oversight. The following illustration shows what the automatic apportionment would look like if an SF 132 had been required.

Line 8. Apportioned:

8B1 Oversight

8B2 Recovery Act Oversight.

For other funds in non-RA accounts, the budget execution report will report:

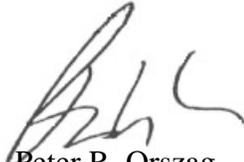
Line 8. Obligations Incurred

A. Direct

1. Category B Oversight
2. Category B Recovery Act Oversight.

- e. General Fund Appropriations to Trust Funds. These will be handled on a case-by-case basis. All RA obligations will be reported on a separate Category B line on the SF 133.

4. Contact. Questions regarding this bulletin should be directed to the agency's OMB representative.



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