

Resolution Number 11-2 Approved March 30, 2011 Alexandria, Virginia

As certified by R. Steven Brown Executive Director

## RESPECTFUL USE OF DATA

WHEREAS, the overwhelming majority of data in U.S. EPA databases is generated by state, local and tribal officials; and

WHEREAS, the states are obligated under various program grants to make quality data and information available to the U.S. EPA in a timely manner; and

WHEREAS, U.S. EPA and the states present data in various ways and forums on their websites; and

WHEREAS, U.S. EPA receives requests for information under the Freedom of Information Act (FOIA); and

WHEREAS, U.S. EPA is required to make requested records available unless the records are protected from disclosure by certain FOIA exemptions; and

WHEREAS, the FOIA applies only to federal agencies and not to records held by U.S. Congress, the courts, or by state or local government agencies; and

WHEREAS, the FOIA entitles exemptions on documents being requested by the public including, but not limited to, the following:

- 1. Those documents properly classified as secret in the interest of national defense or foreign policy;
- 2. Related solely to internal personnel rules and practices;
- 3. Specifically exempted by other statutes;
- 4. A trade secret or privileged or confidential commercial or financial information obtained from a person;
- 5. A privileged inter-agency or intra-agency memorandum or letter;
- 6. Compiled for law enforcement purposes, the release of which
  - a. could reasonably be expected to interfere with law enforcement proceedings,
  - b. would deprive a person of a right to a fair trial or an impartial adjudication,
  - c. could reasonably be expected to constitute an unwarranted invasion of personal privacy,
  - d. could reasonably be expected to disclose the identity of a confidential source,
  - e. would disclose techniques, procedures, or guidelines for investigations or prosecutions, or
  - f. could reasonably be expected to endanger an individual's life or physical safety; and