

DFC MENTORING PROGRAM

New Grantees Meeting

December 7 and 8, 2015



Executive Office of the President of the United States
White House Office of National Drug Control Policy
&
Substance Abuse and Mental Health Services Administration
&
Community Anti Drug Coalitions of America



What We Hope You Learn



- The purpose of the Mentoring grant
- Responsibilities of the Mentor and Mentee
- What the Mentee need to have in place in order to apply for the DFC grant.

Goal of the Grant



- The primary goal of the Mentoring grant is to assist newly forming coalitions in becoming eligible to apply for DFC funding on their own.
- It is the intent of the DFC Mentoring Program that, by the end of the two year funding cycle, each Mentee coalition will meet all of the Statutory Eligibility Requirements of the DFC Support Program and be fully prepared to compete for the DFC grant.

Objectives



- Grantees will be expected to achieve this goal by implementing the following objectives:
 - Strengthen the Mentee coalition's organizational structure
 - Increase Mentee coalition's leadership and community readiness to address youth substance use problems in the Mentee community
 - Assist the Mentee coalition in working through a strategic planning process that will result in a comprehensive Plan.



Expectations of the Mentor Coalition.





Expectations of Mentor

The mentor is expected to:

- **Pay for Mentee Coalition Staff.**
- **Obtaining the training and technical assistance for the mentee coalition necessary to build a community coalition capable of applying for a DFC grant.**
- **Maintain a collaborative relationship with the Mentee Coalition**

Expectations of Mentor (cont)



The Mentor coalition is expected to:

- Mobilize its key sector members to work collaboratively with the Mentee coalition.
- Support the substance abuse prevention education of Mentee community members.
- Support ongoing training and technical assistance for the Mentee community/coalition.

Expectations of Mentor (cont)



The Mentor coalition is expected to:

- Assist with the development and execution of a needs assessment in the Mentee community.
- Assist with mentee logic model development and strategic plans.
- Consider Mentoring costs separately from the costs of its current DFC grant.

Expectations of Mentor (cont)



The Mentor coalition is expected to:

- Reallocate current staff time and/or hire additional staff to ensure the proper management of the DFC Mentoring grant.



Expectations of the Mentee Coalition.



Expectations of Mentee



The Mentee coalition is expected to:

- Learn about coalition development and operations.
- Recruit all twelve DFC sectors.
- Develop in conjunction with the mentor a community needs assessment.
- Maintain a collaborative relationship with the Mentor Coalition

Expectations of Mentee (cont.)



The Mentee coalition is expected to:

- Develop and maintain a functioning effective coalition.
- Hold regular coalition meetings.
- Meet all the DFC statutory requirements by the end of the two-year funding cycle.
- Apply for a DFC grant prior to the end of the two-year mentoring grant.

Expectations of Mentee (cont.)



The Mentee coalition is expected to:

- **Mentee coalitions that are being mentored for the full two-year term are required to enroll in and complete the NCA.**
- **One of the two Mentee representatives that attend the NCA, must be the same all three weeks (the person in charge of the Mentee coalition's daily operation).**



What the Mentee need in place to apply for the DFC grant.





Requirement 1: 12 Sectors

1. Youth

- A person **18 years of age or younger, must indicate age**

2. Parent

- Person legally responsible for a child

3. Business

- An individual actively involved in and/or connected to the local business community; Chamber of Commerce/business owner

4. Media

- A representative from a media outlet or other source where the community gets information. Sometimes with Media you need to think outside of the box.

5. School

- Principal/Superintendent/Board Member

6. Youth-Serving Organizations

- Boys and Girls Club/4-H



Requirement 1: 12 Sectors

7. Law Enforcement

- Chief of Police/Sheriff

8. Religious/Fraternal Organizations

- Pastor/Rabbi/Imam

9. Civic/Volunteer Groups

- Sertoma Club/Kiwanis Club Officer
- NOT a coalition volunteer, but someone representing a civic/volunteer organization

10. Healthcare Professionals

- Doctor/Nurse/Dentist/Mental Health Professional

11. State/Local/Tribal Government

- SSA/State Prevention or Treatment Director

12. Other Substance Abuse Organizations

- Prevention/treatment provider/recovery organization

Requirement 2: Six Months Existence



- Two sets of coalition minutes which show the coalition has been meeting for at least six months.
- Must include a **list of all attendees by sector**
 - All sectors do **NOT** have to be present in both sets of minutes
- Include **month, day, and year** of the meeting
- Must demonstrate a focus on **youth substance use prevention**
- Must be the **coalition's** minutes--not those of an outside agent applying on behalf of a coalition
- Include as **Attachment 3** in your application

Requirement 3: Mission Statement



- Coalition **must have** as its principal mission the **reduction of substance abuse**, with a **primary focus on reducing youth substance use**
- Must be the ***coalition's*** mission--not that of an outside agent applying on behalf of the coalition



Requirement 4: Multiple Drugs

- “...developed a strategic plan to reduce substance use among youth, which **targets multiple drugs of abuse**”
- Multiple = **more than 1**
 - Please do not use ATOD. The drugs must be named such as Alcohol, Marijuana, Heroin, etc.

Requirement 5: National Cross-Site Evaluation



- Coalitions must be able to **measure & report outcomes** in compliance with the National Cross-Site Evaluation of the DFC Program
 - Coalitions must collect the **four core measures**
 - Past 30-day use, Perception of Risk/Harm, Perception of Parental Disapproval, and Perception of Peer Disapproval of Use.
 - On **three substances**
 - Alcohol, Tobacco, Marijuana, and Prescription Drugs.
 - In **three grades**
 - 6th-12th
 - Every **two years**

Requirement 5: National Cross-Site Evaluation



- Each applicant **must** provide:
 1. Name of the **survey instrument(s)** used to collect four core measures
 2. How **often/when** will the survey(s) be administered?
 3. What, if any **supplemental, survey(s)** will be used



Requirement 6: Eligible Entity

- Must be an **entity eligible to receive Federal funding**
- Can be a coalition with **501(c)(3) status**
- Can be an **outside agent** acting on behalf of the coalition (i.e. 501 (c) 3 non-profit, School, local government, etc.)

Requirement 7: 1:1 Match



- Must show a **dollar-for-dollar** match from non-Federal sources **equaling amount of request from the Federal Government**
 - **Cash** (e.g., shared salary/benefit expenses for paid staff)
 - **In-kind/donated** (e.g., office/meeting space, paper, copying services, volunteer staff)
 - Applicants with representation that includes at least one Native American member may include Federal funds as match
- Do not **overpromise** match
 - Must **account for every matched dollar** to the Government

DFC Match Requirements



- **Funding Year & Match Requirement**

- Years 1-6 = 100%
- Years 7-8 = 125%
- Years 9-10 = 150%



Requirement 8: Funding Limit



- No more than **\$125,000/year**
 - Make sure budget calculations are correct and do not exceed \$125,000 for your Federal request

Requirement 9: Community Overlap (pg. *)



Two coalitions may not serve the same community unless both have clearly demonstrated a plan for collaboration

- Go to <http://www.ondcp.gov/dfc> to see if there is a DFC-funded coalition near you and reach out to that coalition to check for overlap
- Zip codes serve as the method for identifying potential overlaps
- In your application, state which **zip codes you propose to serve** and indicate any overlaps you have identified
- Include in your application a signed letter **explaining the overlap of zip codes**, and how the coalitions plan to collaborate

Requirement 10: One Grant at a Time



Grantee = Entity awarded a grant

**Coalition
with 501(c)(3) status**

Outside Agent

-
- No more than one grant per grantee at one time

Requirement 11: End of Grant Policy



- No **coalition** can receive DFC funding for more than **10 years**
- Outside **agents** cannot seek funding for the **same coalition** for more than 10 years